

AREA MANAGEMENT EVALUATION UNIFORM AND EQUIPMENT INSPECTION

CHP 453K (Rev. 5-06) OPI 009

10/27/08 36
FILE COPY

AREA Bakersfield Area	DIVISION Central	NUMBER 420
EVALUATED BY Lieutenant D. Pierce		DATE 10/23/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION

☒ Formal Evaluation ☐ Informal Evaluation

SUSPENSE DATE

FOLLOW-UP REQUIRED

☐ Yes ☒ No

☐ Correction Report

BY

COMMANDER'S REVIEW

DATE

10/24/2008

EVALUATED

10/23/2008

ACTION REQUIRED

CORRECTED

1. PERSONNEL INSPECTION

a. Do employees maintain a high standard of appearance?

☒ Yes ☐ No
b. Conduct a formal inspection (Annex A). *FORMAL PERSONNEL INSPECTIONS HELD 10/9/2008 + 10/23/2008.*

(1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms?

☒ Yes ☐ No

2. WEAPONS INSPECTION

EVALUATED

10/23/2008

ACTION REQUIRED

CORRECTED

a. Are primary weapons inspected annually?

☒ Yes ☐ No

(1) Are deficiencies corrected within 30 days?

☒ Yes ☐ No

(2) Are temporary replacement weapons readily available from Division?

☒ Yes ☐ No

(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property?

☒ Yes ☐ No

b. Is there a record maintained on employees authorized to carry secondary weapons?

☒ Yes ☐ No

(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections?

☒ Yes ☐ No

c. Are serial numbers physically verified by the commander or his/her designee every year?

☒ Yes ☐ No

(1) When was the last audit conducted? Ongoing process: completed October 9, 2008

(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year?

☒ Yes ☐ No

Memorandum

Date: January 26, 2009

To: Central Division

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Buttonwillow Area

File No.: 426.10857

Subject: CATEGORY 10 UNIFORM INSPECTION

On December 3, 2008, and December 17, 2008, Buttonwillow Area held Category 10 uniform inspections. The following items were noted by Assistant Chief Clements during the inspections:

Commendable Items:

Excellent uniform/and or shoe appearance:

Officer P. Ayres, #12041

Officer J. Campbell, #14716

Officer J. Cox, #17207

Officer B. Grayson, #16693

Officer J. Ponce, #17236

Officer J. Shaw, #16804

Officer J. Speights, #16780

Discrepancies noted during the inspection were corrected and those individuals, as well as those who missed the inspection were inspected in January 2009 by Sergeant Hester.




D. L. GREEN, Lieutenant
Commander
Buttonwillow Area

**AREA MANAGEMENT EVALUATION
UNIFORM AND EQUIPMENT INSPECTION**

CHP 453K (Rev 5-06) OPI 009

AREA HANFORD	DIVISION CENTRAL	NUMBER
EVALUATED BY DOUG PUDER, ID 10045		DATE 10/22/08

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input checked="" type="checkbox"/> Formal Evaluation <input type="checkbox"/> Informal Evaluation		SUSPENSE DATE N/A	
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		<input type="checkbox"/> Correction Report BY N/A	COMMANDER'S REVIEW  DATE 10/22/08
1. PERSONNEL INSPECTION		EVALUATED <input checked="" type="checkbox"/>	ACTION REQUIRED NONE

a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No

b. Conduct a formal inspection (Annex A). **ASSISTANT CHIEF ROBERT CLEMENTS, ID 9188**

(1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

2. WEAPONS INSPECTION	EVALUATED <input checked="" type="checkbox"/>	ACTION REQUIRED	CORRECTED
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a. Are primary weapons inspected annually? ☒ Yes ☐ No

(1) Are deficiencies corrected within 30 days? ☒ Yes ☐ No

(2) Are temporary replacement weapons readily available from Division? ☒ Yes ☐ No

(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property? **ETRS.** ☒ Yes ☐ No

b. Is there a record maintained on employees authorized to carry secondary weapons? ☒ Yes ☐ No

(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections? ☒ Yes ☐ No

c. Are serial numbers physically verified by the commander or his/her designee every year? ☒ Yes ☐ No

(1) When was the last audit conducted? **SEPT-OCT. 2008**

(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year? **N/A** ☐ Yes ☐ No

**ROTATING INVENTORY COMPLETION DATES ARE
DETERMINED BY THE ACADEMY, WEAPONS CONTROL
UNIT.**

**UNIFORM INSPECTIONS CONDUCTED ON OCTOBER 1 AND
OCTOBER 22, 2008.**

**AREA MANAGEMENT EVALUATION
UNIFORM AND EQUIPMENT INSPECTION**

CHP 453K (Rev. 5-06) OPI 009

AREA Mariposa	DIVISION Central	NUMBER 455
EVALUATED BY Sergeant Adkins, #11662		DATE 02/25/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation		SUSPENSE DATE 02/25/2008	
FOLLOW-UP REQUIRED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No BY		COMMANDER'S REVIEW	DATE

1. PERSONNEL INSPECTION

EVALUATED X	ACTION REQUIRED	CORRECTED
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a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No

b. Conduct a formal inspection (Annex A).

(1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

2. WEAPONS INSPECTION

EVALUATED X	ACTION REQUIRED	CORRECTED
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a. Are primary weapons inspected annually? ☒ Yes ☐ No

(1) Are deficiencies corrected within 30 days? ☒ Yes ☐ No

(2) Are temporary replacement weapons readily available from Division? ☒ Yes ☐ No

(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property? ☒ Yes ☐ No

b. Is there a record maintained on employees authorized to carry secondary weapons? ☒ Yes ☐ No

(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections? ☒ Yes ☐ No

c. Are serial numbers physically verified by the commander or his/her designee every year? ☒ Yes ☐ No

(1) When was the last audit conducted? 08/30/2007

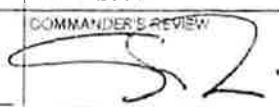
(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year? ☒ Yes ☐ No

2.a (3) & 2.b: Records were inconsistently kept and many entries were missing from the individual officer's prior CHP Area(s). All available information from the prior CHP Area(s) and locally has been entered into the local Area Office Training System. These records will be completed and confirmed by April 7, 2008.

STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
AREA MANAGEMENT EVALUATION
UNIFORM AND EQUIPMENT INSPECTION
CHP 453K (Rev. 5-06) OPI 009

AREA 460	DIVISION Central	NUMBER 401
EVALUATED BY Woodley		DATE 10/09/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation		SUSPENSE DATE 10/14/2008
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Correction Report BY _____	COMMANDER'S REVIEW 
		DATE 10/17/08

1. PERSONNEL INSPECTION

EVALUATED Woodley	ACTION REQUIRED None	CORRECTED N/A
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a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No

b. Conduct a formal inspection (Annex A).

(1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

2. WEAPONS INSPECTION

EVALUATED Woodley	ACTION REQUIRED None	CORRECTED N/A
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a. Are primary weapons inspected annually? ☒ Yes ☐ No

(1) Are deficiencies corrected within 30 days? ☒ Yes ☐ No

(2) Are temporary replacement weapons readily available from Division? ☒ Yes ☐ No

(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property? ☒ Yes ☐ No

b. Is there a record maintained on employees authorized to carry secondary weapons? ☒ Yes ☐ No

(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections? ☒ Yes ☐ No

c. Are serial numbers physically verified by the commander or his/her designee every year? ☒ Yes ☐ No

(1) When was the last audit conducted?

(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year? ☒ Yes ☐ No

1. PERSONNEL INSPECTION

b. The Area conducted a formal Chapter 10 uniform inspection during its scheduled Training Days (October 2007). In addition, the Area has scheduled another formal Chapter 10 uniform inspection during the scheduled Training Days in November 2008.

2. WEAPONS INSPECTION

a. Primary weapons inspections coincide with the uniformed employee's anniversary date

c. (1) An area weapons audit was conducted May 2007 and an Academy weapons inspection was conducted September 2008.

Destroy Previous Editions

M e m o r a n d u m

Date: October 9, 2008

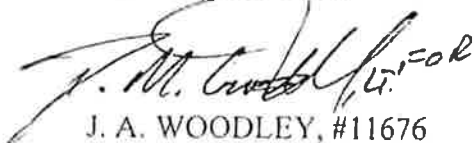
To: Merced Area

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Merced Area

File No.: 460.11676

Subject: AREA MANAGEMENT EVALUATION: UNIFORM AND EQUIPMENT
INSPECTION

In accordance with HPG 22.1, an informal evaluation of Chapter 10 (Personnel and Weapons Inspection) was conducted during the month of September 2008. Specifically, the Firearms Inventory for 2008 was completed and sent to the Academy. At the conclusion of the inspection, there were no noted deficiencies. Further clarifying information has been noted at the end of the inspection checklist.


J. A. WOODLEY, #11676
Sergeant

Attachments

Safety, Service, and Security

**AREA MANAGEMENT EVALUATION
UNIFORM AND EQUIPMENT INSPECTION**

CHP 453K (Rev. 5-06) OPI 009

CH 10

AREA Los Banos	DIVISION Central	NUMBER 461
EVALUATED BY M. Hagerman		DATE 10/19/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input type="checkbox"/> Formal Evaluation <input checked="" type="checkbox"/> Informal Evaluation	SUSPENSE DATE 10/31/2008
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No BY _____	COMMANDER'S REVIEW <i>W.B. NATION WBN</i>
<input type="checkbox"/> Correction Report	DATE 10/20/08

1. PERSONNEL INSPECTION

EVALUATED Yes	ACTION REQUIRED No	CORRECTED
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a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No

b. Conduct a formal inspection (Annex A).

(1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

2. WEAPONS INSPECTION

EVALUATED Yes	ACTION REQUIRED No	CORRECTED
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a. Are primary weapons inspected annually? ☒ Yes ☐ No

(1) Are deficiencies corrected within 30 days? ☒ Yes ☐ No

(2) Are temporary replacement weapons readily available from Division? ☒ Yes ☐ No

(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property? ☒ Yes ☐ No

b. Is there a record maintained on employees authorized to carry secondary weapons? ☒ Yes ☐ No

(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections? ☒ Yes ☐ No

c. Are serial numbers physically verified by the commander or his/her designee every year? ☒ Yes ☐ No

(1) When was the last audit conducted?

(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year? ☒ Yes ☐ No

I. PERSONNEL INSPECTION

b. The Area conducted a formal Chapter 10 uniform inspection on November 16, 2007, and December 14, 2007.

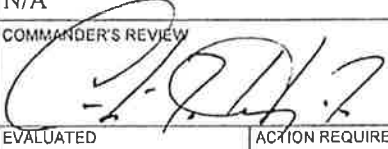
II. WEAPONS INSPECTION

a. Primary weapon inspections coincide with an employee's anniversary date.

c. (1) The last weapons audit was conducted October 2008.

AREA 464	DIVISION Central Division - 401	NUMBER
EVALUATED BY Lieutenant Harjo		DATE 05/18/2009

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input checked="" type="checkbox"/> Formal Evaluation <input type="checkbox"/> Informal Evaluation		SUSPENSE DATE N/A
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Correction Report BY _____	COMMANDER'S REVIEW  DATE 4/1/09

1. PERSONNEL INSPECTION

EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
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- a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No
- b. Conduct a formal inspection (Annex A).
- (1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

2. WEAPONS INSPECTION

EVALUATED Yes	ACTION REQUIRED No	CORRECTED N/A
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- a. Are primary weapons inspected annually? ☒ Yes ☐ No
- (1) Are deficiencies corrected within 30 days? ☒ Yes ☐ No
- (2) Are temporary replacement weapons readily available from Division? ☒ Yes ☐ No
- (3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property? ☒ Yes ☐ No
- b. Is there a record maintained on employees authorized to carry secondary weapons? ☒ Yes ☐ No
- (1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections? ☒ Yes ☐ No
- c. Are serial numbers physically verified by the commander or his/her designee every year? ☒ Yes ☐ No
- (1) When was the last audit conducted? April 2009
- (2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year? ☒ Yes ☐ No

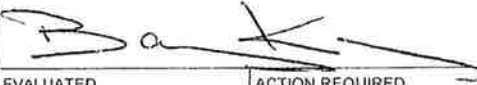
Formal Inspections were conducted on May 11 and 18, 2009. Central Division Special Services Commander, Captain Nick Norton conducted the formal inspection. All uniformed members at the CRIF participated in the formal inspection. Two minor discrepancies were discovered. One officer had an outdated O/C cannister. This was resolved immediately following the inspection. Another officer's holster had a broken crew, which was also corrected immediately following the inspection. Captain Norton was overall complimentary of the appearance of the personnel. Since all discrepancies were corrected, no further action was required.

**AREA MANAGEMENT EVALUATION
UNIFORM AND EQUIPMENT INSPECTION**

CHP 453K (Rev. 5-06) OPI 009

AREA Modesto	DIVISION Central	NUMBER 465-08-007
EVALUATED BY Chief Godinez		DATE 11/21/2008

INSTRUCTIONS: Indicate items reviewed by placing a check in the "Evaluated" box and/or the "Action Required" box. If this form is used as a Correction Report, the "Correction" box should be initialed and dated as deficiencies are corrected. Answer individual items with "yes" or "no" answers, or fill in the blanks as indicated. If additional comments are necessary, the information can be placed on the CHP 454, Area Management Evaluation Supplement. The Supplement should include significant findings, accomplishments or corrective actions, unresolved items, problems or progress, and the evaluator's overall impressions. This form can be completed in pen or pencil, and the Supplement can be handwritten if desired.

TYPE OF EVALUATION <input checked="" type="checkbox"/> Formal Evaluation <input type="checkbox"/> Informal Evaluation		SUSPENSE DATE	
FOLLOW-UP REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No BY _____		COMMANDER'S REVIEW 	
<input type="checkbox"/> Correction Report		DATE 11/21/08	
PERSONNEL INSPECTION		EVALUATED 43	ACTION REQUIRED 1
		CORRECTED 1	

- a. Do employees maintain a high standard of appearance? ☒ Yes ☐ No
- b. Conduct a formal inspection (Annex A).
- (1) Are officers familiar with the positions of attention, parade rest, and the execution of inspection arms? ☒ Yes ☐ No

WEAPONS INSPECTION		EVALUATED 43	ACTION REQUIRED 1	CORRECTED 1
a. Are primary weapons inspected annually?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(1) Are deficiencies corrected within 30 days?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(2) Are temporary replacement weapons readily available from Division?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(3) Are all weapons listed on CHP 4, Firearms Report, or CHP 81, Receipt of State Property?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
b. Is there a record maintained on employees authorized to carry secondary weapons?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(1) Are weapons inspected on initial approval to carry, and annually on CHP 311, Annual Safety and Protection Equipment Inspections?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
c. Are serial numbers physically verified by the commander or his/her designee every year?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
(1) When was the last audit conducted? October 1, 2008				
(2) Was the printout returned to the Academy Weapons Control Unit by April 30 of the inventoried year?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		